

KERALA STATE ROAD TRANSPORT CORPORATION

TRANSPORT BHAVAN, FORT, THIRUVANANTHAPURAM - 695 023

Telephone No: 0471-2471011, (Extn: 236 / 231 / 321)

E-mail: sr@kerala.gov.in Web: www.keralartc.com

No.SS4/011950/2024

Date: 19.04.2024

QUOTATION NOTICE

KSRTC is inviting Quotation for the Printing and Supply of KSR Forms

Sealed Quotation should reach the office of the Chairman & Managing Director Kerala State Road Transport Corporation before 13.00 Hrs on 30.04.2024 and it will be opened at 15.00 Hrs. on the same day. There shall not be more than one financial offer in a financial bid for one item. Offering more than one brand / model will make the bid invalid.

SL. No.	Items Required with Specifications	Quantity	
1.	KSRTC FORM No. 950 (Duty pass for Temporary Staff) Card of size 9.5 x 6.5 cm both sides printing and numbering with serial code as per specimen, using white card of 285 GSM(Minimum). Supply in strips of 4 cards each and bundles of 25 strips each (100 cards).	7500 Nos.	
2.	KSRTC FORM No. 502 (Correspondence File) Loose form of size 30.5 x 21.5 cm having printed as per specimen, using thick yellow color wove paper of 85 GSM (Minimum). Supply in bundles of 100 Nos. each.	25000 Nos.	

- 1. The bidder shall submit 2 sheets of A4 size sample papers along with tender documents.
- 2. The rates quoted should be for the supply of item KSRTC, Chief Stores
 Pappanamcode , Thiruvananthapuram
- 3. Tenders will be opened at **15.00 hours** on **30.04.2024** in presence of the bidders or their authorized nominees available at the time of opening.
- 4. Supply of the item should be completed within the time stipulated by the Corporation or within the time mutually agreed to, failing which the corporation will procure the materials from other sources at the risk and cost of the bidder.
 - 5. No enhancement of rates once accepted will be considered.
 - 6. Delivery position should be clearly noted by the bidder.

7. Quotation should be submitted in sealed covers duly prescribing on the cover with following details.

Tender for the printing and supply of : KSR:FORMS

Tender No.

SS4/011950/2024

Opening Date

30.04.2024

For Tender Inviting Authority

PROFORMA

SI. No	Particulars of item required with specification	Basic Price for 1 No.in Rs.	Discount if any	GST in % & in Rs.	End rate for Supply Per 1 No. in Rs.
1.	DUTY PASS FOR TEMPORARY STAFF KSRTC FORM No. 950				
2.	COREESPONDENCE FILE KSRTC FORM No. 502				

Signature

Place:

Date:

(Office Seal)

Name & Full Address of the Bidder